PACKING LIST

1 x W-AIR Basic2 Handset with removable belt clip

1 x Charger

1 x A/C Adapter

SAFETY INFORMATION

https://www.wildix.com/safety-information/

PUT INTO THE OPERATION

1. Open the belt clip lock, remove it and slide down the battery cover
2. Lift the battery cover and remove the battery
3. Remove the protective foil from the battery contacts
4. Reinsert the battery and close the battery compartment
5. Insert the belt clip back
6. Connect the A/C adapter to the charger
7. Place the phone into the charger and fully charge the battery (this may take up to 10 hours; charging status is indicated on the display)

PHONE OVERVIEW

TURN ON/ TURN OFF

Press and hold the **On-hook** key for at least 2 seconds to turn on.

Press and hold the **On-hook** key for at least 2 seconds to turn off.

REGISTER TO THE BASE

1. Press the **Menu** key
2. Select **Connectivity**
3. Select **Register**
4. Enter the PIN (by default, 0000)
5. Press **Ok**

LOGIN

1. Dial 99 and press the green **Off-hook** key
2. Enter your extension number
3. Enter the first five characters of your password
4. Press 1 when prompted

To enter your password from the phone's keypad: press once an alphanumeric key corresponding to a letter which you need to enter; press the star button (*) to enter any special character.

Example: Password: 4Ag7$Zl@

Enter: 4247*

LED indicator
Missed call / New Voicemail / Low battery
LED behaviour can be configured in Settings

3 Soft keys
Select options indicated in the lower part of the screen

Speaker key

Confirmation / Selection key

Off-hook / Answer key

Voicemail key (long press)

Key lock (long press)

Menu key

Navigation keys (*during a call: Up/Down - Volume Up/Down, Left - mute*)

On-hook / hangup key / back key

Silent mode key (long press)
When enabled, no sounds are played on the handset

4 Function keys
Shortcuts to access different menus

LOCAL CONTACTS

Add a contact to local phonebook:

1. Press **Menu** key and select **Contacts**/ press **Contacts** Soft key from the idle
2. Press **More** Soft key -> **Add contact**
3. Fill in the fields, when ready, press **Save** Soft key

Assign a speed dial number to a local contact:

1. In *Contacts*, select a contact that you wish to assign a speed dial number to
2. Press **More** Soft key -> **Speed dial**
3. Select a speed dial number (from 2 to 9 or F1-F4 Functions keys) that you wish to assign to the selected contact
4. Press **Add** Soft key

PLACE A CALL

Manually: Enter the number from idle and press the green **Off-hook** key.

Dial a speed dial number: Make a long press (>2 seconds) from idle on the speed dial key (from 2 to 9) assigned to the contact.

Call from call history:

1. Press **Menu** key and select **Calls**
2. Select a call from the list
3. Press the green **Off-hook** key/ **Call** Soft key

Call from shared company phonebooks:

1. Press **Menu** key and select **Central directory**/ press **Central directory** Soft key from the idle
2. Press **Search** Soft key
3. Enter the number or the name and press **Search** Soft key
4. Select a contact that you wish to call (in case a contact has several phone numbers, a green arrow in displayed near the contact; use **Navigation** keys to select the phone number)
5. Press the green **Off-hook** key/ **Call** Soft key

Shared company phonebooks must be set up by user via Collaboration or by the PBX administrator.

VOLUME CONTROL, SPEAKER, MUTE

Mute the microphone: Press **Left Navigation** key during a call.

Adjust the volume: Press **Up / Down Navigation** keys during a call.

Turn on the Speaker mode:

• Press the **Speaker** key during a call
• Press the key to answer a ringing call in Speaker mode

HOLD / SECOND CALL

Hold: Press **Hold** Soft key during a call to put it on hold.

Second call:

1. Enter the number to call or press **Menu** key to access *Contacts* or *Central directory*
2. Press the green **Off-hook** key

Swap: When you have one active call and one call on hold, press **Swap** Soft key to swap between them.

Note: this device supports up to two active calls / lines.

CALL TRANSFER

Blind transfer (the desired party/extension is not notified of the impending transfer):

1. Press **Trans…** Soft key during a call (the call is put on hold)
2. Enter the number or press **Menu** key to search in *Contacts* or *Central directory*
3. Press **Trans…** Soft key

Attended transfer (the desired party/extension is notified):

1. Press **Trans…** Soft key during a call (the call is put on hold)
2. Enter the number or press **Menu** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. Press **Trans…** Soft key to transfer the call

CONFERENCE CALL

1. Press **Conf**. Soft key during a call (the call is put on hold)
2. Enter the number or press **Menu** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. When the third party answers, press **Conf.** Soft key

ACCESS VOICEMAIL

Press **Voicemail** key (Key 1) and hold it for at least 2 seconds to access Voicemail and follow the audio prompts.

PHONE AND AUDIO SETTINGS

Press **Menu** key and select **Settings** to access Time & Date, Language, LED signal, Power save, Security, Handset name, Reset settings, Status, Auto answer, Silent charging, Function keys.

Press **Menu** key and select **Audio setting** to access Ring volume, Ring melody, Key sound, Coverage warning, Charger warning and other audio settings.

Full Guide online

www.wildix.com

PACKING LIST

Note: W-AIR Office support starts from WMS 4.01.

- 1 x W-AIR Office handset with Lithium-Ion battery
- 1 x charger
- 1 x A/C adapter
- 1 x belt clip and belt clip cover

SAFETY INFORMATION

https://www.wildix.com/safety-information/

PUT INTO OPERATION

1. Open the battery compartment by turning the lock lever
2. Lift the battery cover and remove the battery
3. Remove the protective foil from the battery contacts
4. Reinsert the battery and close the battery compartment
5. Connect the A/C adapter to the charger
6. Place the phone into the charger and fully charge the battery (this may take up to 6 hours; charging status is indicated on the display).

The blue LED of the charger is on when the phone is properly placed into the charger and charging.

TURN ON / TURN OFF

Press and hold the **On-hook** key for at least 2 seconds to turn on.
Press and hold the **On-hook** key for at least 3 seconds to turn off.

REGISTER TO THE BASE

1. Press the **Menu** key
2. Select **Connectivity**
3. Select **Register**,
4. Select an empty slot and enter the PIN (by default, 0000)
5. Press **OK**

LOGIN

1. Dial 99 and press the green **Off-hook** key
2. Enter your extension number
3. Enter the first five characters of your password
4. Press 1 when prompted.

To enter your password from the phone's keypad: press once an alphanumeric key corresponding to a letter which you need to enter; press the star button (*) to enter any special character.

Example: Password: 4Ag7$Zl@
Enter: 4247*

PHONE OVERVIEW

LOCAL CONTACTS

Add a contact to local phonebook

1. Press **Menu** key and select **Contacts**
2. Press **More** Soft key -> **Add contact**
3. Fill in the fields, when ready, press **Save** Soft key

Assign a speed dial number to a local contact

1. In Contacts, select a contact that you wish to assign a speed dial number to
2. Select **More** -> **Speed dial**
3. Select a speed dial number (from 2 to 9) that you wish to assign to the selected contact
4. Press **Add** Soft key.

PLACE A CALL

Manually: Enter the number from idle and press the green **Off-hook** key.

Dial a speed dial number: Make a long press (>2 seconds) from idle on the speed dial key (from 2 to 9) assigned to the contact.

Call from call history:

1. Press **Menu** key and select **Call list**
2. Select a call from the list
3. Press the green **Off-hook** key

Call from shared company phonebooks

1. Press **Menu** key and select **Central directory**
2. Press **Search** Soft key
3. Enter the number or the name and press **Selection** key
4. Select a contact that you wish to call (in case a contact has several phone numbers, a green arrow in displayed near the contact; use **Navigation** keys to select the phone number)
5. Press the green **Off-hook** key

Shared company phonebooks must be set up by user via Collaboration or by the PBX administrator.

VOLUME CONTROL, SPEAKER, MUTE

Mute the microphone: Press **Mute** key during a call.

Adjust the volume: Press **Volume Up / Down** keys during a call.

Turn on the Speaker mode: Press the **Speaker** key during a call. Press the key to answer a ringing call in Speaker mode.

HOLD / SECOND CALL

Press **Hold** Soft key during a call to put a call on hold.

Second call: Enter the number to call or press **Selection** key to access *Contacts* or *Central directory*, then press the green **Off-hook** key.

Swap: When you have one active call and one call on hold, press **Swap** Soft key to swap between them.

Note: this device supports up to two active calls / lines.

CALL TRANSFER

Blind transfer (the desired party/extension is not notified of the impending transfer)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press **Transfer** Soft key.

Attended transfer (the desired party/extension is notified)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. Press **Transfer** Soft key to transfer the call.

CONFERENCE CALL

1. Press **Conf**. Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. When the third party answers, press **Conf,** Soft key.

ACCESS VOICEMAIL

Press **Voicemail** key (Key 1) and hold it for at least 2 seconds to access Voicemail and follow the audio prompts.

PUSH TO TALK (PTT)

Press **Menu** key, select **Settings** -> **PTT** -> **On** to enable the feature. Press and hold **Mute** key and say your message. Your message is transmitted to other W-AIR handsets in the network that support PTT.

PHONE AND AUDIO SETTINGS

Language settings, LED signal, Power save, Auto-answer, Vibration settings: Press **Menu** key and select **Settings**.

Ring volume, Ring melody, Key sound, Coverage warning, Charger warning, Bluetooth and other audio settings: Press **Menu** key and select **Audio settings**.

Set Alarm clock: Press **Menu** key and select **Alarm clock**.

full guide online

www.wildix.com

PACKING LIST

Note: W-AIR Med support starts from WMS 4.01.

    1 x W-AIR Med handset with Lithium-Ion battery

    1 x charger

    1 x A/C adapter

    1 x belt clip and belt clip cover

SAFETY INFORMATION

    https://www.wildix.com/safety-information/

PUT INTO OPERATION

1. Open the battery compartment by turning the lock lever
2. Lift the battery cover and remove the battery
3. Remove the protective foil from the battery contacts
4. Reinsert the battery and close the battery compartment
5. Connect the A/C adapter to the charger
6. Place the phone into the charger and fully charge the battery (this may take up to 6 hours; charging status is indicated on the display).

The blue LED of the charger is on when the phone is properly placed into the charger and charging.

TURN ON / TURN OFF

    Press and hold the **On-hook** key for at least 2 seconds to turn on.

    Press and hold the **On-hook** key for at least 3 seconds to turn off.

REGISTER TO THE BASE

1. Press the **Menu** key
2. Select **Connectivity**
3. Select **Register**,
4. Select an empty slot and enter the PIN (by default, 0000)
5. Press **OK**

LOGIN

1. Dial 99 and press the green **Off-hook** key
2. Enter your extension number
3. Enter the first five characters of your password
4. Press 1 when prompted.

To enter your password from the phone's keypad: press once an alphanumeric key corresponding to a letter which you need to enter; press the star button (*) to enter any special character.

Example: Password: 4Ag7$Zl@
*Enter: 4247**

PHONE OVERVIEW

LED indicator
Missed call / New Voicemail / Low battery
LED behavior can be configured in Settings

Volume Up / Down key
(on the side panel)

Mute key (on the side panel)

3 Soft keys
Select options indicated in the lower part of the screen

Speaker key

Confirmation / Selection key

Off-hook / answer key

Voicemail key (long press)

Key lock (long press)

Emergency button (on the top)
Press and hold for 3 seconds to send an alarm
(alarms must be configured by the system administrator)

Headset jack (3.5 mm)
(on the side panel)

Menu key

Navigation keys

On-hook / hangup key / back key

Silent mode key (long press)
When enabled, no sounds are played on the handset

LOCAL CONTACTS

Add a contact to local phonebook

1. Press **Menu** key and select **Contacts**
2. Press **More** Soft key -> **Add contact**
3. Fill in the fields, when ready, press **Save** Soft key

Assign a speed dial number to a local contact

1. In Contacts, select a contact that you wish to assign a speed dial number to
2. Select **More** -> **Speed dial**
3. Select a speed dial number (from 2 to 9) that you wish to assign to the selected contact
4. Press **Add** Soft key.

PLACE A CALL

Manually: Enter the number from idle and press the green **Off-hook** key.

Dial a speed dial number: Make a long press (>2 seconds) from idle on the speed dial key (from 2 to 9) assigned to the contact.

Call from call history:

1. Press **Menu** key and select **Call list**
2. Select a call from the list
3. Press the green **Off-hook** key

Call from shared company phonebooks

1. Press **Menu** key and select **Central directory**
2. Press **Search** Soft key
3. Enter the number or the name and press **Selection** key
4. Select a contact that you wish to call (in case a contact has several phone numbers, a green arrow in displayed near the contact; use **Navigation** keys to select the phone number)
5. Press the green **Off-hook** key

Shared company phonebooks must be set up by user via Collaboration or by the PBX administrator.

VOLUME CONTROL, SPEAKER, MUTE

Mute the microphone: Press **Mute** key during a call.

Adjust the volume: Press **Volume Up / Down** keys during a call.

Turn on the Speaker mode: Press the **Speaker** key during a call. Press the key to answer a ringing call in Speaker mode.

HOLD / SECOND CALL

Press **Hold** Soft key during a call to put a call on hold.

Second call: Enter the number to call or press **Selection** key to access *Contacts* or *Central directory*, then press the green **Off-hook** key.

Swap: When you have one active call and one call on hold, press **Swap** Soft key to swap between them.

Note: this device supports up to two active calls / lines.

CALL TRANSFER

Blind transfer (the desired party/extension is not notified of the impending transfer)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press **Transfer** Soft key.

Attended transfer (the desired party/extension is notified)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. Press **Transfer** Soft key to transfer the call.

CONFERENCE CALL

1. Press **Conf**. Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. When the third party answers, press **Conf,** Soft key.

ACCESS VOICEMAIL

Press **Voicemail** key (Key 1) and hold it for at least 2 seconds to access Voicemail and follow the audio prompts.

PUSH TO TALK (PTT)

Press **Menu** key, select **Settings** -> **PTT** -> **On** to enable the feature. Press and hold **Mute** key and say your message. Your message is transmitted to other W-AIR handsets in the network that support PTT.

PHONE AND AUDIO SETTINGS

Language settings, LED signal, Power save, Auto-answer, Vibration settings: Press **Menu** key and select **Settings**.

Ring volume, Ring melody, Key sound, Coverage warning, Charger warning, Bluetooth and other audio settings: Press **Menu** key and select **Audio settings**.

Set Alarm clock: Press **Menu** key and select **Alarm clock**.

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PACKING LIST

1 x W-AIR LifeSaver handset with Lithium-Ion battery

1 x charger

1 x A/C adapter

1 x belt clip and belt clip cover

1 x pull cord and pull cord cover

SAFETY INFORMATION

https://www.wildix.com/safety-information/

PUT INTO OPERATION

1. Open the battery compartment by turning the lock lever
2. Lift the battery cover and remove the battery
3. Remove the protective foil from the battery contacts
4. Reinsert the battery and close the battery compartment
5. Connect the A/C adapter to the charger
6. Place the phone into the charger and fully charge the battery (this may take up to 6 hours; charging status is indicated on the display).

The blue LED of the charger is on when the phone is properly placed into the charger and charging.

TURN ON / TURN OFF

Press and hold the **On-hook** key for at least 2 seconds to turn on.

Press and hold the **On-hook** key for at least 3 seconds to turn off.

REGISTER TO THE BASE

1. Press the **Menu** key
2. Select **Connectivity**
3. Select **Register**,
4. Select an empty slot and enter the PIN (by default, 0000)
5. Press **OK**

LOGIN

1. Dial 99 and press the green **Off-hook** key
2. Enter your extension number
3. Enter the first five characters of your password
4. Press 1 when prompted.

To enter your password from the phone's keypad: press once an alphanumeric key corresponding to a letter which you need to enter; press the star button (*) to enter any special character.

Example: Password: 4Ag7$Zl@

Enter: 4247*

PHONE OVERVIEW

LED indicator
*Missed call / New Voicemail / Low battery
LED behavior can be configured in Settings*

Volume Up / Down key
(on the side panel)

Mute key (on the side panel)

3 Soft keys
Select options indicated in the lower part of the screen

Speaker key

Confirmation / Selection key

Off-hook / answer key

Voicemail key (long press)

Key lock (long press)

Emergency button
*Press and hold for 3 seconds to send an alarm
(alarms must be configured by the system administrator)*

Headset jack (3.5 mm)
(on the side panel)

Pull cord jack (on the side panel)
*Pull out the cord from the phone to send an alarm
(alarms must be configured by the system administrator)*

Menu key

Navigation keys

On-hook / hangup key / back key

Silent mode key (long press)
When enabled, no sounds are played on the handset

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LOCAL CONTACTS

Add a contact to local phonebook

1. Press **Menu** key and select **Contacts**
2. Press **More** Soft key -> **Add contact**
3. Fill in the fields, when ready, press **Save** Soft key

Assign a speed dial number to a local contact

1. In Contacts, select a contact that you wish to assign a speed dial number to
2. Select **More** -> **Speed dial**
3. Select a speed dial number (from 2 to 9) that you wish to assign to the selected contact
4. Press **Add** Soft key.

PLACE A CALL

Manually: Enter the number from idle and press the green **Off-hook** key.

Dial a speed dial number: Make a long press (>2 seconds) from idle on the speed dial key (from 2 to 9) assigned to the contact.

Call from call history:

1. Press **Menu** key and select **Call list**
2. Select a call from the list
3. Press the green **Off-hook** key

Call from shared company phonebooks

1. Press **Menu** key and select **Central directory**
2. Press **Search** Soft key
3. Enter the number or the name and press **Selection** key
4. Select a contact that you wish to call (in case a contact has several phone numbers, a green arrow in displayed near the contact; use **Navigation** keys to select the phone number)
5. Press the green **Off-hook** key

Shared company phonebooks must be set up by user via Collaboration or by the PBX administrator.

VOLUME CONTROL, SPEAKER, MUTE

Mute the microphone: Press **Mute** key during a call.

Adjust the volume: Press **Volume Up / Down** keys during a call.

Turn on the Speaker mode: Press the **Speaker** key during a call. Press the key to answer a ringing call in Speaker mode.

HOLD / SECOND CALL

Press **Hold** Soft key during a call to put a call on hold.

Second call: Enter the number to call or press **Selection** key to access *Contacts* or *Central directory*, then press the green **Off-hook** key.

Swap: When you have one active call and one call on hold, press **Swap** Soft key to swap between them.

Note: this device supports up to two active calls/ lines.

CALL TRANSFER

Blind transfer (the desired party/extension is not notified of the impending transfer)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press **Transfer** Soft key.

Attended transfer (the desired party/extension is notified)

1. Press **Transfer** Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. Press **Transfer** Soft key to transfer the call.

CONFERENCE CALL

1. Press **Conf**. Soft key during a call (the call is put on hold)
2. Enter the number or press **Selection** key to search in *Contacts* or *Central directory*
3. Press the green **Off-hook** key
4. When the third party answers, press **Conf,** Soft key.

ACCESS VOICEMAIL

Press **Voicemail** key (Key 1) and hold it for at least 2 seconds to access Voicemail and follow the audio prompts.

PUSH TO TALK (PTT)

Press **Menu** key, select **Settings** -> **PTT** -> **On** to enable the feature. Press and hold **Mute** key and say your message. Your message is transmitted to other handsets in the network that support PTT.

Enabling PTT feature reduces the maximum number of concurrent calls per system to 6.

PHONE AND AUDIO SETTINGS

Language settings, LED signal, Power save, Auto-answer, Vibration settings: Press **Menu** key and select **Settings**.

Ring volume, Ring melody, Key sound, Coverage warning, Charger warning, Bluetooth and other audio settings: Press **Menu** key and select **Audio settings**.

Set Alarm clock: Press **Menu** key and select **Alarm clock**.

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